



Rockwall Independent  
School District Band  
Handbook  
Part I  
2008-2009

## Care of Band Facilities and Equipment

1. NO FOOD, GUM, CANDY, OR DRINKS ALLOWED IN THE BAND FACILITIES, EXCEPT AT TIMES DESIGNATED BY THE DIRECTORS.
2. Instrument storage areas must be kept clean and neat. Keep instruments in cases with **latches closed** in your assigned slot when not in use. Only instruments, music, and a zipped band bag are allowed in slots - **Books, clothes, and other items will be removed if found in the instrument storage areas.**
3. No items/trash should be left on the floor of the instrument room or band hall. Custodians are instructed to discard any items left on the band hall floor at night! "If it's on the floor, it's out the door!"
4. Band hall chairs and stands are not to be removed from the room unless requested by a director.
5. The Band Library is **off limits** to all band members, except librarians, officers, and staff (only to conduct band business).
6. No one is allowed to use the copy machine or audio/visual equipment without permission.
7. Practice rooms are for practice, recording assignments, playoffs, or private lessons only.
8. Periodic inspections will be made of school-owned instruments. Each student is financially responsible for any damage that occurs during the time it has been issued to him or her.
9. Any damage of school property or equipment must be repaired, the item replaced, or a reimbursement made immediately.
10. Pride in ownership!

## Care of Music

1. Always use pencil when marking music. All markings must be erased when music is turned in.
2. Do not wrinkle or fold music (even copied music – we reuse it!).
3. You will be charged for replacing lost music and flip folders (current replacement charges will apply).
4. Take pride in ownership!

## Care of School Owned Instrument

The student is responsible for maintenance and upkeep of the equipment. The student/parent is also responsible for any deductible fees on insurance claims. School owned instruments are insured by the district when in use by a student on campus or during a school activity. It is recommended that families who use school-owned instruments either purchase instrument insurance or attach instrument serial number to their homeowners' policies. This will protect any liability that student and family may have in case of loss or damage of equipment. Please contact the band director right away if the instrument needs to be replaced.

## Attendance

Be sure you understand your organization's attendance policy thoroughly. This is found in Section 2 of your band handbook.

<p><b>Work, homework, babysitting, driver's education classes, college classes, or transportation problems are <u>never</u> accepted as excuses for missing a rehearsal or a performance.</b></p>
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## Communication

Many problems can be easily avoided with communication. Students are expected to communicate to the band directors, IN ADVANCE, if a conflict arises. Any absence without official communication will be considered unexcused. An official rehearsal absence form may be obtained from the band office or the band website. This form MUST be completed and endorsed by a parent. Other factors to consider are:

- Never communicate through another student regarding attendance – only your parents.
- Please do not ask the band directors to contradict band policies by asking to be excused for a reason that has been clearly defined as unexcused.

## Performances and Extreme Circumstances

If the band directors approve a student absence from a performance in advance, an alternate assignment will be designated. This may come in the form of a special performance for the student's band class, a recital performance, and/or a significant written assignment. The student will be instructed regarding when the assignment is due and the resulting grade will be registered in place of the missed performance. This policy, however, will be used **ONLY** in the most extreme circumstances and is totally up to the discretion of the director.

## Uniform Policy

**The Band Uniform is something you should always wear with pride.**

Any uniform part that is lost or damaged is your responsibility to replace. Upon turn-in, students with delinquent uniforms may be charged a late fee per day.

### Uniform Alterations

1. Altering hems according to the designated guidelines is the responsibility of the student. Any adjustments to trouser length, etc., must be done prior to the first performance and will be made by one of our assigned uniform parents/vendors.
2. **No material is to be cut or removed** from the uniform during alterations.

### Uniform Decorum

1. There will be no variation from the proper wearing of the uniform unless designated by the directors. Sunglasses are not appropriate.
2. Never wear a cap other than the shako when in uniform.
3. If you are allowed to keep the uniform at home, dry clean it regularly. You must pay for all cleanings (five cleaning fees per season is much cheaper than a \$400 replacement fee). If you are instructed to turn your uniform in to be cleaned, you will not be responsible for cleaning cost.
4. The uniform **MUST** be hung up (out of bag) after every performance. **If your uniform gets wet, hang it up ASAP in a dry place (out of bag) and let it air dry.**
5. Memorize your uniform numbers. Do not exchange parts of your uniform with another band member. You must turn in all uniform parts with the exact numbers issued to you.
6. Do not wear bracelets or necklaces. No dangling earrings for ladies. Men will not wear earrings of any kind. There will be no visible body/face piercing allowed.
7. If you lose, damage, or have a problem with any part of your uniform at any time, notify your director immediately!
8. Uniforms will be turned in at the end of each season in the plastic cover from the cleaners. No uniform will be accepted without a cleaning receipt.

**Hats & shoes should not be kept in your bag, as they will tear the bag.**

## Fund Raising

During the year each member will be asked to participate in fundraising activities. These events are planned well in advance and hopefully provide a value to our band patrons, as well as help the students raise money for trips and other activities. Monies raised by students are to be used for **band activities only**. **If the student does not use the monies raised (i.e. they do not go on the band spring trip) they will not receive that money at the end of the year.** When a fundraising product is sold, band students shall not be forced to participate if the parents prefer to pay the student's cost. **Band parents will not be obligated to "buy out" unsold product.** Only if a student fails to meet predetermined deadlines in returning fundraising products, then he or she may be responsible for appropriate replacement costs. **Fund-raising money is NOT transferable from year to year.**

# Game Night Routine

## **Report:**

1. Arrive on or before the designated report time
2. Arrive in full uniform (if applicable). **HAVE ALL UNIFORM NUMBERS MEMORIZED**
3. When indicated, quickly “fall-in” the inspection block with music and equipment, or follow other instructions given by directors or drum major if applicable

## **Inspection:**

1. Proper wear, fit and condition of uniform (see Uniform Policy)
2. Condition of equipment
  - Brass instruments: horns polished, valves and slides working freely, mouthpiece clean, lyre attached
  - Woodwinds: reeds clean and in good shape, instrument clean with good pads, springs, and corks, and music lyre attached (except flutes and piccolos)
  - Percussion: drum heads clean, drum shells polished, carriers in working order, cymbals polished, sticks and mallets properly taped in good condition
3. Flip folder must be in good condition, properly labeled, and must contain necessary music (flip folder must be held by a lyre attached to the instrument)
4. Inspection Decorum
  - Proper “attention” and “parade rest” will be checked (there should be absolutely no movement or sound, eyes straight ahead only)

## **Arrival at Game Site:**

1. Unload the bus and quickly “fall in” in block formation
2. Maintain “attention,” “parade rest,” or “at ease,” as instructed until stadium entrance

## **During the Game:**

1. Remain in full uniform during the entire game.
2. Play your instrument only when the entire band is performing
3. Percussion is to play only with full band, or during drum features authorized by the directors or percussion instructor
4. Remain seated unless otherwise instructed by the staff.
5. Pay attention and be ready to play at all times *especially* after a significant play by our team.
6. Students will remain in the band seating section at all times during the game. Drinks will be provided by the band parent organization. **Students will refrain from accepting food or drinks from parents, relatives, or friends.**
7. Hold **your instrument at all times...** (Exceptions: sousaphones and percussion).

## **Half-Time:**

1. File orderly and silently from the stands to the assembly point before the warm-up. Always move in a single file line or in “Two’s” staying in step. Do not play instruments until the entire band is instructed to play together.
2. When waiting to take the field, maintain “attention” or “parade rest” as instructed by drum majors or director.
3. **After half-time at away games, the band will fall into company front ranks and respectfully watch the other band perform while standing at parade rest. This means no talking. Respect is paramount, people. Let’s be generous with it so that we may earn more of it.**

## Bus Procedures

1. All band members will ride the bus going to and coming from the event. Exceptions to this rule require written personal requests by the parents prior to the event. Even then, the final decision is left to the director. Should a request be granted, the student must report to the director accompanied by the parent before traveling.
2. For football games, students may be assigned to a specific bus prior to departure. Riding on a bus other than the one to which you are assigned is not permitted. Students are required to obey the driver, chaperon, and bus captain in charge.
3. Rockwall I.S.D. prohibits loud talking, foul or abusive language, standing in aisles, or sitting on the back of the seats while on the busses. Nothing (or no one for that matter) is allowed to hang out of or be thrown from the windows. Hmm. Another respect issue, as in respecting other people's property. Let's use common sense, folks.
4. No food or drinks are allowed on the bus unless approved by the directors.
5. PDA's are not permitted on the bus. (see rules of conduct)
6. Instruments and other equipment will be carried on the bus and/or band truck. A loading crew will be designated for each trip. This loading crew is responsible for loading the equipment, which is placed near the bus, or in the loading area. The crew is not responsible for any equipment not placed in the loading areas. **In short, every band member is responsible for his/her own instrument and equipment.**

## Travel

1. Our band takes trips annually that may last three or more days. At the beginning of the year, information regarding the costs, methods of payment, fund raising, etc. is made available to the parents.
2. Just prior to the trip, parents and students are given copies of the itinerary, special guidelines, medical releases, etc. which must be signed and returned.
3. See Bus Procedures for travel guidelines.
4. As per R.I.S.D. policy High School Bands may travel in the Spring months for competitions in other areas. The travel will be limited to traveling out of state every two years and in state on alternate years. International travel will not take place without prior approval of the R.I.S.D. and only be allowed in a very special instance. The band may go to out of state competitions every two years with approval of the director, principal, and superintendent. (District Policy[FMG(Local)])

## Homecoming Parade

All marching band members are expected to march in the homecoming parade. The only exceptions will be those students who have been chosen "Sweethearts." Senior, male students may request to serve as an escort **at least 3 weeks in advance of the parade.**

## Awards and Honors

### **Band Jacket Award:**

All members of the Band will have the opportunity to receive a band jacket during their junior or senior year, providing that he/she remains academically eligible. Students ineligible to receive a jacket as a junior will have the same opportunity during their senior year. A jacket will be awarded in any year for a student selected to participate in All-State Band, Orchestra, or Jazz Band. **A band jacket should be viewed as something you earn and not something that you are entitled to.**

## Private Lessons

It is our goal to provide the very best learning experiences for each band student. One of these learning experiences is the opportunity for a student to study privately with a professional instrumentalist. Please refer to the Applied Lesson Handbook found on our band website at [www.mightyhawkband.org](http://www.mightyhawkband.org).

# *Rockwall Heath High School Band Handbook* *2008-2009*



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**RHHS Band Council**  
**Instrument Consistency**  
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### **1. General Daily Supplies**

1. All issued music and binder with binder supplies
2. Pencil
3. Instrument
4. All supplies relative to their instrument. (See list below)
5. All marching related equipment (during marching season)
  - a. Drill / chart book / BERP (for brass players only)
  - b. Lyre / folder
  - c. All issued music
  - d. Other marching equipment as needed.
6. Metronome (for home use)
7. Plastic breathing tube (to be issued to each wind player)

**In addition to the general daily supplies listed above, each student should have the following equipment needed for his/her specific instrument:**

#### ***Flutes***

- Tuning and cleaning rods
- Cleaning cloth
- Key oil
- Approved type instrument
- Screwdriver Set

#### ***Clarinets***

- Three good playable reeds. Vandoren V-12 is the approved reed.
- Reed guard
- Ligature (Must be a Rovner ligature)
- Proper mouthpiece with cap (Vandoren 5 RV Lyre or other approved by director)
- Key oil (Case Storage)
- Bore oil (Home Storage)
- Cleaning swab
- Approved type instrument
- Cork grease

#### ***Saxes / Low Reeds as applicable***

- Three good playable reeds. Vandoren V-16 is the approved reed.
- Reed guard
- Ligature (Must be a Rovner ligature)
- Proper mouthpiece (Selmer C star)
- Pad and neck saver
- Approved type instrument

#### ***Trumpets***

- Al Cass Valve Oil
- Polishing cloth
- Approved mouthpiece (Bach 5c or 3c) NO SCHILKE 13A4A OR 14A4A
- Approved type instrument

#### ***French Horn***

- Rotary / Valve oil (Al Cass - Marching Horn) (Holton Rotary - Concert Horn)
- Polishing cloth
- Approved mouthpiece (Holton Farkas)
- Approved type instrument

### ***Trombone***

- Slide cream
- Spray Water Bottle
- Polishing Cloth
- Mouthpiece (Schilke 51 or Bach 5G) or other director approved mouthpiece
- Approved type instrument

### ***Euphonium***

- Valve oil (Al Cass)
- Mouthpiece (Schilke 51 or Bach 5G) or other director approved mouthpiece
- Polishing cloth
- Approved type instrument

### ***Tuba***

- Rotatory / Valve Oil (Al Cass -Valves / Holton -Rotors)
- Mouthpiece (Bach 24 AW / Miraphone Rose Model)
- Polishing cloth
- Approved instrument type

### ***Percussion***

- Snare sticks - Vic Firth General
- Xylophone mallets (Musser M-4, 213)
- Vibes / Marimba mallet (Blue Medium)
- Timpani mallets (Firth Staccato)
- Stick bag
- List of approved equipment will be provided by the percussion instructor.

## **2.00 Marching Band Policies and Procedures**

Marching band activities include playing at all RHHS football games and pep-rallies, community parades, area marching festivals, and marching contests. Students MUST be members of the RHHS Marching Band to be eligible to participate in any other band class or activity (except for jazz band piano, bass, and guitar). In order to maintain a marching spot, all students must (1) pass off their marching fundamentals; (2) pass off their marching music; (3) attend rehearsals; (4) pass all of their classes; and (5) make a conscientious effort to improve. However, **contest performances will be limited to those students who demonstrate the most advanced skills for performance.**

### **2.01 Dress Code for Outside Marching Rehearsals**

For your own safety, all students MUST bring the following items to every outdoor marching practice:

- ◆ A hat
- ◆ Shorts
- ◆ A good pair of tennis shoes AND socks (DO NOT WEAR SANDELS!)
- ◆ Sunglasses (unless you wear prescription lenses)
- ◆ A thermos with water or a sports drink (no carbonated water drinks)

**YOU are responsible for your own water at all marching rehearsals.**

### **2.02 After-School Rehearsal Schedule**

This year, our marching rehearsal schedule will be as follows:

- ◆ Monday - Friday: 7:00 – 8:15 AM
- ◆ Monday evening: 6:30 – 8:00 PM

### **2.03 Unexcused Absence**

Students who have an unexcused absence will be subject to one or more of the following consequences:

1. Lowering of grade
2. Loss of spot as a primary marcher.
3. Loss of marching privilege for one game.
4. Loss of attendance privilege at one game.
5. Removal from the marching band and loss of physical education credit.

### **Excessive Absence Policy**

Students with two (2) unexcused rehearsal absences may not be permitted to perform.

Students with four (4) unexcused rehearsal absences may be removed from the program.

A student with two (2) unexcused performance absences may be removed from the program.

### **2.04 Academic Tutoring and Club Meetings**

Band students are expected to attend rehearsals. Any academic tutoring, club meeting, or college class must be dealt with outside of the band rehearsal schedule. The directors will work with other RHHS teachers, coaches, and the sponsors of other activities to give each student every opportunity to be a part of other groups. It is important to understand that it may be impossible to make changes in cases where other groups or businesses change their schedule or make unreasonable demands of students at the last minute. This type of situation will not be allowed to interfere with scheduled events of the RHHS Band. Please ask to receive a complete semester calendar from all of your activities so that you can have the maximum amount of time to resolve potential schedule conflicts.

### **2.05 Marching Assignments**

All eligible band students are expected to attend marching performances. The BAND DIRECTOR will assign each student to a marching spot in the contest show based on his/her ability to memorize the marching music correctly, marching ability, level of punctuality and attendance at practice, and attitude.

Students who do not march at any given performance are still an integral part of the performance and will assist the director with field equipment and organizational needs.

**Our goal is to include as many students as possible in our halftime performances. We will make every effort to see that this goal is met and that all students participate. However, only those students who excel at both the marching and playing of the show will participate in the marching block. The more you PREPARE, the better your chances will be of earning a marching spot in the contest show.**

### **2.06 Challenges for Marching Assignments**

Students will have the opportunity to challenge another person for their marching spot. Any student who does not have a spot in the contest drill may challenge another person for his/her marching spot in the contest drill. The challenge policy will be as follows:

1. ANY student with a contest show marching assignment may be challenged.
2. The person challenging must notify the band director AND the person being challenged.
3. The challenge material will always consist of playing the contest show from memory.
4. You must challenge someone who plays the same instrument AND part as you.
5. A director will judge and make the final determination regarding who wins the challenge.
6. Upon winning a challenge, the student who has earned the marching position will assume the coordinate number for that specific marching position and will be the primary marcher for that spot. He/she must adhere to all rules and regulations outlined in this handbook (including the policies regarding challenges) to maintain that marching assignment.

## 6.00 Other Performing Organizations

### 6.01 Concert Band

Placement in one of the two RHHS concert bands is by audition in the spring, and students must sign a contractual agreement. These organizations will perform at invitational concert contests as well as out of state festivals and the University Interscholastic League Concert and Sightreading Contest. This ensemble will also perform at special events and several school district concerts during the year. In addition, extra rehearsals and clinics are occasionally scheduled during competition time. Students must also participate in before and/or after-school sectionals each week during the spring semester (see Sectionals). Concert Band students will be given a complete calendar of spring events prior to the beginning of the semester. Students in this ensemble will perform music from the grades 3 and 4 UIL lists. Concert Band students are encouraged to participate in all-region band tryouts in the fall and will be expected perform a solo at solo and ensemble contest in the spring. Conflicts with other RHHS academic and/or athletic events must be discussed with and cleared in advance by the Director of Bands. **As with ALL performance-based activities at RHHS, Concert Band students will be expected to maintain the highest standards of participation, performance, effort, and discipline.**

### 6.02 Jazz Band

Membership in the RHHS Jazz Band is by audition in the spring. Students must be enrolled in the marching/concert band program in order to participate in jazz ensemble. The only exception to this policy is in the areas of bass, guitar, and jazz piano. Since these instruments are not taught in the RHHS Band Program, there may be open auditions for these instruments during the school year; however, priority will be given to those students who are current members in good standing of the RHHS Band Program. The jazz band may perform a fall and spring concert and play at several home RHHS basketball games.

### 6.03 Colorguard

Membership in the color guard is through audition and is open to all students who are enrolled in a band class; however, because of the nature of marching band, brass players are encouraged not to participate in fall colorguard. Colorguard students will bring their instruments to all football games and perform in the stands with the band. The color guard performs with the band at pep-rallies, football games, parades, and competitions. Rehearsals begin during the summer and will continue through the fall semester. The after-school rehearsal schedule for colorguard students will be identical to that for all other RHHS marching band students.

### 6.04 Winterrguard

We currently have plans on having a winterrguard. This organization will be open to all band and non-band students at RHHS. More details will be forthcoming regarding this activity. There will be participation fees and all handbook policies will be in effect. Auditions for this organization will be held during the month of December or as soon as our competitive marching season is over. More information can be obtained from Ms. Guyer about participation in the RHHS Winterrguard.



### 7.00 Eligibility

*Extra Curricular Activities* – most of the activities that are associated with marching band are extra-curricular including football games and contests.

- ◆ Any event with paid admission
- ◆ Any event that is inter-school competitive
- ◆ Any event that is not on a RISD campus or another RISD site

*Curricular Activities* – most of the work that our students do outside of marching is considered curricular and **NOT SUBJECT TO ELIGIBILITY**. Free concerts, section rehearsals, concert rehearsals, and private lessons are all considered curricular. Events that are considered curricular include:

- ◆ Campus performances such as winter and spring concerts
- ◆ Community performances where admission is not charged
- ◆ Student recitals

### 8:00 Student Grades in Band

Student grades in band are grouped into THREE categories:

#### **1. Examples of Daily Grades:**

- a. Binder & Music Checks
- b. Short Playing Assignments
- c. Daily Class Participation
- d. Daily Supplies/Material Checks

#### **2. Examples of Playing Test Grades**

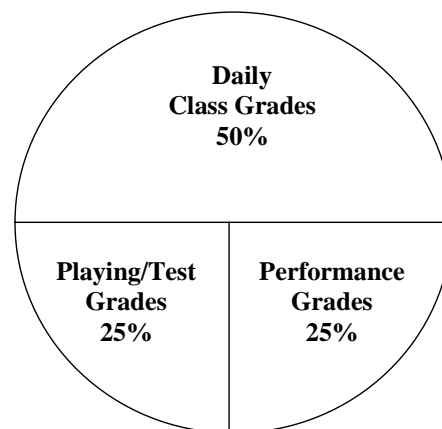
- a. Weekly Playing Tests
- b. Chair Tests
- c. All-Region Music Playoffs
- d. Marching Music Playoffs
- e. Concert Music Playoffs
- f. Solo and Ensemble Music

#### **3. Examples of Performance Grade:**

- a. Football Game Performances
- b. Concerts
- c. Solo and Ensemble Performances
- d. Any Performance That Is Considered An Extension of the Classroom

#### **4. There are FOUR MAJOR Performance Grades Taken During the School Year:**

- a. Marching Band Show Music
- b. All-Region Music and Scales
- c. UIL Solo Music
- d. UIL Concert Band Program Music



### 8.01 Playing Grades(25%) (These are counted as TEST grades.)

Playing grades basically assess each student's personal performance. They include grades taken in sectionals (all-region music), grades taken during class (objectives), and written work grades. Playing grades will be the average of ALL of the assignments and tests in these three areas.

### 8.02 Performance Band (25%) (These are counted as TEST grades.)

Grades will be taken at every RHHS Band performance including football games, most parades, and concerts. Grades will be derived from any aspect of the student's performance including playing, marching, and/or inspections. Students will also receive a grade for all-region, solo, and ensemble participation.

### **8.03 Daily Grades (or participation) in Band (50%)**

A student's attitude can be best assessed in terms of willingness/ability to handle normal day-to day responsibilities and expectations. Students will receive a participation grade each week. Daily grades may be lowered for the following infractions:

- Being tardy to rehearsals, band classes, sectionals or performances
- Not having all materials and equipment at each rehearsal or performance
- Bringing drinks, gum, food, or candy into the band hall or band lockers
- Talking or creating distractions during rehearsals/class
- Not properly storing all personal materials
- Not following teacher's instructions or school policies
- Leaving instruments out on the floor (not in band locker)
- Leaving instruments in the bandhall overnight.\*

**\*For security reasons, band instruments are to be taken home at the end of each school day.**

## **9.0 Fees, Payments, and Payment Schedule**

### **9.01 Student Fees**

Although students are not charged an activity fee in order to participate in band, there are certain items that each student will need to purchase to participate in the RHHS Band Program. Some of these charges, such as uniform cleaning fees, are approximate, as these charges tend to vary from vendor to vendor. There will also be miscellaneous supplies that each student will need individually such as reeds, valve oil, cork grease, instrument repair/reconditioning, and private lesson fees. Each student will receive a separate letter during summer band that will itemize all expense so that parents may pay for everything with one check if they wish. Please do not send money until you receive this letter.

**ALL FEES SHOULD BE PAID ON AUGUST 8<sup>TH</sup> or 9<sup>TH</sup> WHEN THE STUDENTS ARE SIZED FOR MARCHING BAND UNIFORMS IN THE BANDHALL. PARENTS WILL RECEIVE A FULL SCHEDULE FOR THIS DAY ALONG WITH A DETAILED EXPLANATION LETTER.**

### **9.02 Payment of Fees**

Whenever it is necessary to send money to the band office to pay for fees such as activity charges, repair fees, or trip payments, it will be very important to follow the following guidelines to make sure that your payment is registered without error:

- ◆ Please avoid sending cash if at all possible. Please send checks or money orders.
- ◆ Always use an official payment envelope when making any payment. These envelopes are available in the band office.
- ◆ Provide ALL of your information on the payment envelope prior to making your payment.
- ◆ NEVER leave a payment on a director's desk. It must be given directly to a staff member.

### **9.03 Financial Need Policy**

It is the policy of the Rockwall Heath High School Band that no student should be denied the privilege of band membership due to financial hardship. Students needing financial aid must apply in writing. Applications can be obtained from the band website and from the band office.

Financial aid can be used for private lessons, band supplies, materials, trip fees, and other band-related expenses. Students who receive financial aid will be expected to agree to specific requirements of a contract. These requirements are listed in the financial aid application.

## 10.00 Other Important Information

### 10.01 Other Important Information

The RHHS Band officers organize several parties during the year. Band parties are held at student's homes or other local sites and attendance is optional. Students are regularly asked to bring food, chips, ice, drink, etc. as "admission" to band parties. **Band parties of this nature are NOT official school-sponsored events and will not be monitored by school district personnel.** The RISD will not be responsible for any damages that occur during a non-school event. Students may be asked to sign a waiver of responsibility prior to attending such a party at a private home. Parents are welcome to attend and chaperone any and all band parties during the school year.

### 10.02 Rides Before and After School

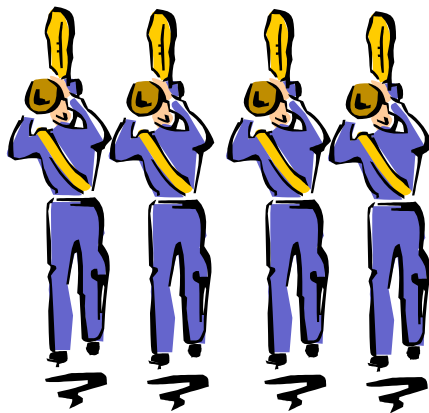
When the RHHS Band travels to an out of town performance, ALL band students are expected to ride the bus. Students will not be allowed to ride to and from a band performance in a private vehicle except in the case of a conflict with another school activity or an urgent family emergency. Students are expected to arrange for a ride to pick them up in a timely manner and take home after ALL scheduled band events and performances. This is an issue that directly impacts the safety of our students.

### 10.03 End of Year Auditions

Near the end of the school year, all band students in the RISD will participate in an audition. This audition determines in which band each student will be placed for the next school year. Although we use other criteria for determining a student's placement in band, **this audition will be the MAIN and most important part of the placement process.** Additional information regarding auditions will be distributed during the spring semester.

### 10.04 Solo and Ensemble

1. All band members in the band program will prepare and perform a solo.
2. There will be two primary performance venues for solo performances:
  - a. UIL Solo Contest
  - b. Student Recitals
3. Grades will be issued for preparation and participation in the Solo and Ensemble process.
4. A student that is, for any reason, unable to perform at UIL Solo Contest, will be expected to complete their solo performance requirement by performing on the student recital.
5. All students will be expected to purchase an original copy of their solo and use an approved piano accompanist.
6. Entry fees will be paid by the band, however, students are expected to pay for their own piano accompanist. The charge for piano accompanists will be approximately \$30.00, depending upon the level of difficulty of the accompaniment.



## ***RHHS Band Council***

### ***President***

Primary responsibilities of the President are to:

- Plan and guide band council meetings.
- Plan and publish an agenda for meetings.
- Serve on every band council committee and ensure that all committees and council members are performing their assigned duties to a satisfactory level.
- Insure that all members of the band council are executing their duties.
- Assist other band council members in the performance of their duties as needed.

### ***Vice-President of Administration – Music & Library***

Primary responsibilities of the Vice President Administration are to:

- Assist the President in the performance of duties
- Maintain all band hall bulletin boards
- Maintain the music library
- Appoint and train librarians to serve in each band class.
- Insure librarians are completing assigned projects
- Maintain copy room operations.
- Communicate with band staff regularly
- Maintain all bulletin boards
- Maintain a posted calendar system with

### ***Vice-President of Logistics***

Primary responsibilities of the Vice President of Logistics are to:

- Assist the President in the performance of duties
- Create a process to select the loading crew
- Appoint the loading crew
- Work with band staff and the loading crew to insure effective loading and movement of band equipment for ALL travel.
- Create a system to insure that all equipment is loaded and transported correctly.
- Maintain the weekly Pre-Departure Inspection forms from the Section Leaders.

### ***Vice-President of Uniforms***

Primary responsibilities of the Vice President of Uniforms are to:

- Work with band booster uniform team to manage the uniforms of the band program in all areas such as cleaning, storing, and issuing.
- Work with band booster team to maintain a thorough inventory of all uniform related items such as water bottles, old shoes, seat cushions, rain coats, gloves, etc...
- Establish a uniform crew to manage the uniform room.
- Work with band booster uniform team to insure that the uniform room is functional at all times.
- Insure proper care and storage of all uniforms.
- Act as liaison between band directors and students in maintaining accurate records and accountability of uniforms throughout the school year.

### ***10.06 Instrument Consistency***

Although there may be various brands of instruments represented in our band program at RHHS, all instruments must be consistent in similarity. Any instrument that attracts attention due to its poor condition or any other visual defect will not be allowed in a performance. Instruments must be consistent with standard instrumentation in color and shape. For example, we will NEVER permit a student to perform in our organization with a green or red clarinet or any instrument that is found to be inconsistent with the other instruments in our organization.

## A Special Note to Parents

The following two quotes are statements about attitudes and persistence. They both represent the type of direction that we want our students to take – not only as members of the RHHS Band, but also in life.

*“The longer I live, the more I realize the impact of attitude on life. Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skill. It will make or break a company, a church, or a home. The remarkable thing is we have a choice everyday regarding the attitude we will embrace for that day. We cannot change our past and we cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and that is our attitude. I am convinced that life is 10% what happens to me, and 90% how I react to it. And so it is with you. We are in charge of our attitudes.”*

*--Charles Swindoll*

*“Nothing in the world can take the place of persistence. Talent will not; nothing is more common than unsuccessful men with talent. Genius will not; unrewarded genius is almost a proverb. Education will not; the world is full of educated derelicts. Persistence and determination alone are omnipotent. The slogan, “press on” has solved – and always will solve the problems of the human race.”*

*--Calvin Coolidge*

# **Forms**

All band members are required to complete the following forms and return them to the band office on the first day of Summer band.

- 1) Handbook Acknowledgement Form
- 2) Student Information Sheet
- 2) Health and Medical Form
- 3) Parent Volunteer Form
- 4) Student – Parent Uniform Contract
- 5) UIL 8 Hour Rule Acknowledgement Form
- 6) Student Fees Letter (DO NOT RETURN)

# Parent and Student Handbook Acknowledgement Form

I have read through the RISD band hand book and campus band hand book. I understand and accept the policies within the handbooks.

- I will abide by the rules and policies of the Rockwall ISD Band Hand Book
- I will abide by the rules and policies of my respective campus band program.
- I will abide by the rules and policies of the Rockwall ISD code of conduct.
- I will represent myself and my school in a positive manner both in and out of school.
- I understand that failure to comply with the Rockwall ISD band handbook, campus band handbook, or my directors may result in disciplinary action consisting of, but not limiting to: Dismissal from the band program, referral to a principal, police contact, or suspension from school.

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

RETURN TO BAND OFFICE

# MIGHTY HAWK BAND STUDENT INFORMATION SHEET

Please provide all of the information listed below, ESPECIALLY email addresses. This will allow us to provide you with up to date information during the school year.

Student ID

Name (f,m,l)    *sibling*

Address

City, St Zip

Phone H  C

E-mail

same address, and phone for mother  father

Grade   Sex

Marching Inst

Concert Inst

Birthdate

Personal Inst.



Mother/Guard.

Phone (w)

(h)

(c)

Address

City, St Zip

E-mail

Occup/Skills

Driver's License

Date of Birth

Booster  Volunteer

Father/Guard.

Phone (w)

(h)

(c)

Address

City, St Zip

E-mail

Occup/Skills

Date of Birth

Booster  Volunteer

RETURN TO BAND OFFICE

# Health and Medical Form

TO THE PARENT OR GUARDIAN: Please fill in this form and return on the first day of summer band.

In order to provide medical information on your child in the event medical treatment is required in your absence, please provide the following information and provide the appropriate signature(s) below.

PLEASE CHECK THE BOX IF YOUR CHILD HAS HAD ANY OF THE FOLLOWING:

- |  |   |                                       |
|--|---|---------------------------------------|
| <input type="checkbox"/> Skin Disease  | <input type="checkbox"/> Epilepsy         | <input type="checkbox"/> Lung Trouble |
| <input type="checkbox"/> Heart Disease | <input type="checkbox"/> Asthma           | <input type="checkbox"/> Allergies    |
| <input type="checkbox"/> Diabetes      | <input type="checkbox"/> Tonsil Infection | <input type="checkbox"/> Medication   |

Other Infections: \_\_\_\_\_ Date of Tetanus Shot: \_\_\_\_\_  
Please list any restrictions or special medical information that would be helpful to the sponsors: \_\_\_\_\_

MEDICAL INSURANCE INFORMATION: Policy # \_\_\_\_\_  
Name of Company: \_\_\_\_\_  
Address of Company: \_\_\_\_\_

STATEMENT:  
I release Rockwall Independent School District, its faculty members, and all parent sponsors from all liability of my son/daughter, (print name) \_\_\_\_\_ in case of illness or accident during all extracurricular trips, and all band sponsored functions. I give permission for emergency medical treatment for my son/daughter, (print name) \_\_\_\_\_ in case of illness or accident during a trip or band sponsored function. The faculty members and parent sponsors of the group have my permission to take my child to a doctor of their choice and that doctor has permission to treat my child.

Date \_\_\_\_\_ Signature of Parent or Guardian \_\_\_\_\_

Phone \_\_\_\_\_ Address of Parent or Guardian \_\_\_\_\_

Father's Social Security Number \_\_\_\_\_

Mother's Social Security Number \_\_\_\_\_

Emergency name and phone in case you cannot be contacted \_\_\_\_\_

Family Physician's name and phone number \_\_\_\_\_

\*\*\*\*\*

(Parent/guardian) \_\_\_\_\_

(Date) \_\_\_\_\_

\_\_\_\_\_  
(Insurance company and Policy number)

\_\_\_\_\_  
(Parent/guardian Phone Number)

\_\_\_\_\_  
(Emergency Contact Person)

\_\_\_\_\_  
(Emergency Phone Number)

**THIS FORM MUST BE ON FILE IN THE BAND OFFICE BEFORE THE STUDENT MAY PARTICIPATE IN ANY BAND ACTIVITY OR TRIP.**

RETURN TO BAND OFFICE

## Rockwall-Heath High School Mighty Hawk Marching Band Volunteer Sign-Up Form

Please take a moment to think about how you can offer a little of your time to help the band students – your student – in the coming year. Even if it is simply to chaperone one event or hand out water at one game, EVERY LITTLE BIT HELPS. If each parent offers to help for just one event, it will make a huge difference in how much we can do for the band. Please mark how you can help below.

Committee    Volunteer

- |  |  |   |
|--|--|---|
|  |  | <u>Chaperone Committee</u> – Assists in recruiting/coordinating parent chaperones for away football games, contests, trips and competitions throughout the year.  |
|  |  | <u>Concessions Committee</u> – Assists the Concessions VP in recruiting and scheduling volunteers to work any concessions stands assigned to band boosters during athletic events and/or RHHS hosted band competitions.     |
|  |  | <u>Directory Committee</u> – Assists in the compilation/production of the band student directory.   |
|  |  | <u>Hospitality Committee</u> – Coordinates the summer marching camp cookout, arranges refreshments for the parent kick-off/band blowout and coordinates refreshments as needed for any RHHS band concert.                   |
|  |  | <u>Logistics Committee</u> – Assists Logistics Officer with coordinating the transportation of band equipment and props to all off-campus events, procuring bottled water (and icing down ater for all events).             |
|  |  | <u>Meal Committee</u> – Assists with the planning, ordering and distribution of meals for the students for away games, contests, parades, competitions or as needed.  |
|  |  | <u>Newsletter Committee</u> – Assists in the preparation and publication of the monthly band booster newsletter (distributed electronically).   |
|  |  | <u>Publicity Committee</u> – Works with band directors to draft and submit band-related articles/photos for the local news media and the RHHS hawk flyer.   |
|  |  | <u>Spirit Committee</u> – Promotes spirit within the band organization by creating banners/posters for contests and competitions, welcomes the band upon return from events and coordinates he 8 <sup>th</sup> grade night. |
|  |  | <u>Spirit Wear Committee</u> – Coordinates the sale of booster and RHHS spirit wear, including taking orders, receiving shipments, delivering orders, processing payments and interacting with the band booster treasurer.  |
|  |  | <u>Uniform Committee</u> – Assists with uniform fittings and alterations, takes inventory of uniforms, concert attire and accessory items, tracks the distribution and return of uniforms.                                  |

Parent/Guardian Name: \_\_\_\_\_  
 Students Name(s) and Grade(s): \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Instrument(s): \_\_\_\_\_

RETURN TO BAND OFFICE

**PARENT/STUDENT UIL MARCHING BAND  
ACKNOWLEDGEMENT FORM**

No student may be required to attend practice for marching band for more than eight hours of rehearsal outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples Of Activities Subject To The UIL Marching Band Eight Hour Rule.

- Marching Band Rehearsal (Both Full Band And Components)
- Any Marching Band Group Instructional Activity
- Breaks
- Announcements
- Debriefing And Viewing Marching Band Videos
- Playing Off Marching Band Music
- Marching Band Sectionals (Both Director And Student Led)
- Clinics For The Marching Band Or Any Of Its Components

The Following Activities Are Not Included In The Eight Hour Time Allotment:

- Travel Time To And From Rehearsals And/Or Performances
- Rehearsal Set-Up Time
- Pep Rallies, Parades And Other Public Performances
- Instruction And Practice For Music Activities Other Than Marching Band And Its Components

NOTE: An extensive Q&A for the Eight Hour Rule for Marching Band can be found on the Music Page of the UIL Web Site at: [www.UIL.utexas.edu](http://www UIL.utexas.edu)

“We have read and understand the Eight-Hour Rule for Marching Band as stated above and agree to abide by these regulations.”

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

RETURN TO BAND OFFICE

## Rockwall Heath High School Band Fees Payment Information

Below you will find a comprehensive list of participation expenses for members of the RHHS Band. **These items should be purchased on uniform sizing day, which is August 8<sup>th</sup> for seniors and juniors, and August 9<sup>th</sup> for sophomores and freshmen.**

Description	Cost	Make Check Payable To:	Explanation
Fall Participation Fee	\$98.00	RHHS – HB0	Everyone
Smart Music Fee	\$30.00	RHHS Band	Everyone (except percussion)
“BERP”	\$16.00	RHHS Band	Brass Players Only
*Khaki Shorts	\$16.00	Levines	All Students
<b>Total Due:</b>	<b>\$160.00</b>		

**What is a Fall Participation Fee?** The fall participation fees is for expenses for items such as bottled water for our students at all marching performances, marching gloves, the show theme shirt, and five away-game meals and one meal before the homecoming parade and three (3) uniform cleanings.

**What is a BERP?** A “BERP” is a small device that attaches to the lead pipe on a brass instrument. Used daily in rehearsals, the BERP helps brass players focus their “buzzing” to better focus their sound—thereby helping to improve their tone quality. “BERP” stands for Buzz Extension and Resistance Piece. “BERPS” are for brass players only—for obvious reasons!

### Team Go Figure Expenses

Description	Cost	Make Check Payable To:	Explanation
Marching Shoes	\$31.40	Team Go Figure	Mandatory**
Tote Bag	\$32.50	Team Go Figure	Optional
Garment Bag	\$32.50	Team Go Figure	Optional
Shipping & Handling	\$3.80	Team Go Figure	Mandatory
<b>Total Due:</b>	<b>\$100.20</b>	If everything is ordered.	

\*\*All freshmen must order marching shoes. Upper classmen may use last year’s shoes.  
Team Go Figure accepts Mastercard, Visa, and Debit Cards.

### Band Photographs

We have contracted a new company to come to Heath and photograph every student on uniform fitting day. Every student will have his/her photograph in full marching uniform and WITH their instrument. **BRING YOUR INSTRUMENT ON UNIFORM FITTING DAY.**

Parents and students will have the opportunity to purchase a picture packet at the September band booster meeting.

**Bring your instrument for pictures!**

If you have any questions, please feel free to contact our uniform committee:

Karen Palin:  
[kpalin@cebridge.net](mailto:kpalin@cebridge.net)  
972.771.5536

Susan Lambe:  
[jsclambe@aol.com](mailto:jsclambe@aol.com)  
972.772.3622